



POSITION ANNOUNCEMENT ELDER ADVOCATE/TRAINER (FULL-TIME)

Vera House, Inc. is a human service agency providing comprehensive domestic and sexual violence prevention and intervention services.

This position will handle day to day activities of the elder abuse advocate/trainer position. This position will provide advocacy services to older adults experiencing elder abuse, intimate partner or dating violence, stalking and sexual assault. In addition, this position will provide training of law enforcement and victim service providers in the community and assist the Abuse in Later Life Coordinator in other grant related duties, as assigned.

RESPONSIBILITIES

- Assist victims/clients in identifying, understanding and prioritizing problems and in obtaining information on available resources as well as assist in seeking help from intervention systems, including criminal justice, legal, medical counseling and income programs at various community partner locations
- Provide training to law enforcement and victim service providers in a team teaching mode using the Elder Abuse curriculum
- Serve as a liaison and build positive working relationships with community members and partnering agencies
- Facilitate groups for those affected by abuse in later life and provide support
- Educate older victims and family members about the dynamics and impact of abuse in later life
- Collect, analyze and report program outputs and outcome data to funding sources
- Maintain database consistent with Vera House practices
- Adhere to all Vera House policies, procedures and safety protocols
- Provide community presentations about abuse in later life
- Collaborate with, and build and maintain positive working relationships with community members and partnering agencies
- Manage difficult and/or emotional situations and respond promptly to client needs
- Ensure a warm and welcoming environment to all visitors
- Participate in the Elder Justice Committee; sit on the Onondaga County Enhanced Multidisciplinary Team; attend Partner Meetings and; support and assist the Project Coordinator in projects.
- Ensure that all services are maintained in accordance with the Agency's mission and goals

- Respond to crisis calls and sexual assault call outs, as needed

QUALIFICATIONS:

- Experience in a related field preferred.
- Experience working with older adults preferred
- Knowledge of community service delivery systems, in particular thorough knowledge of the criminal and civil justice systems and services for older adults in the community
- Thorough knowledge of elder abuse, domestic violence and sexual assault
- Ability to work in partnership with diverse individuals
- Ability to work independently
- Strong training and facilitation skills
- Prompt response to crisis as well as thorough and consistent follow up with victims/clients and delivery systems
- Ability to work with as well as maintain a positive working relationship with community members
- Ability to provide trauma informed services and knowledge of crisis intervention techniques
- Ability to develop a positive, compassionate rapport with victims of elder abuse, domestic violence, sexual assault, or other violent trauma
- Ability to adapt to demanding situations and work well under pressure
- Proficient with Microsoft Office Suite
- Ability to work effectively in a crisis oriented setting with diverse individuals
- Good interpersonal, oral communication and written skills
- Understands and values racial equity as an organizational operating principle and is committed to continued learning on issues related to race, equity, diversity and inclusion.

Ancillary Duties

As an integral member of the organization, this position is responsible to provide related assistance wherever necessary to help the Agency achieve its goals and embrace and promote the Vera House mission.

Equipment/Machines

Telephone, computers, copier, fax machine, calculator, automobile, credit card machine, shredder

Physical Demands

Mobility to work in a typical office setting and use standard office equipment, vision to read printed materials and a computer screen, distance vision suitable of independent

driving/travel, and hearing and speech to communicate in person or over the telephone. Individual must be able to lift 20 pounds. Accommodations may be made for some of these physical demands for qualified individuals who require and request such accommodation.

Work Environment and Environmental Conditions

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions. The noise level and work environment is usually moderate. The air quality is usually moderate. There is limited exposure to physical risk.

Salary Range: \$36,000-\$38,000 annually. Competitive salary and fringe benefits.

Bilingual/bicultural candidates are encouraged to apply. Vera House is an Equal Opportunity Employer. Position is open until filled.

Interested candidates should submit a resume and cover to:

**Hiring Manager
Vera House, Inc.
723 James Street
Syracuse, NY 13203
E-mail: jobs@verahouse.org
NO PHONE CALLS PLEASE**